



Tirumala Tirupati Devasthanams

శ్రీ వేంకటేశ్వర కళాశాల

**Sri Venkateswara College**

(University of Delhi)

NAAC Grade A+

**SRI VENKATESWARA COLLEGE  
(UNIVERSITY OF DELHI)**

**EVENT REPORT**

<b>NAME OF THE EVENT: Orphanage Visit under Project Pustak</b>			
<b>DATE</b>	<b>DEPARTMENT</b>	<b>COMMITTEE/SOCIETY</b>	<b>COORDINATORS' NAME</b>
09.03.2024	N/A	NSS-SVC	Dr. Jitendra Kalra
<b>TIME</b>	<b>VENUE</b>	<b>NUMBER OF PARTICIPANTS</b>	<b>NATURE: Outdoor/Indoor; online/offline/hybrid</b>
11 AM	N/A	20	Offline
<b>FINANCIAL SUPPORT/ASSISTANCE (if any):</b>	N/A		

**BRIEF INFORMATION ABOUT THE ACTIVITY**

<b>TOPIC/SUBJECT OF THE ACTIVITY</b>	<b>Orphanage Visit under Project Pustak</b>
<b>OBJECTIVES</b>	<ol style="list-style-type: none"><li>1. Spend quality time with the children to provide them with emotional support and a sense of companionship.</li><li>2. Offer tangible support to the orphanage by donating essential stationery items.</li><li>3. Help enhance the children's education through planned activities.</li><li>4. Inspire and motivate the children to dream big and work towards their goals.</li></ol>
<b>METHODOLOGY</b>	<ol style="list-style-type: none"><li>1. Visiting Don Bosco Ashalayam (DBA) at Palam Village, Delhi</li><li>2. Spending time interacting with the children there.</li><li>3. Conducting fun activities such as movie screening, engaging games, quizzes, as well as a skit on freedom fighters of the country</li><li>4. Distributing refreshments with the help of the ARJEE foundation</li><li>5. Donating stationery items including books, crayons, notebooks, etc to the students.</li></ol>

<b>INVITED SPEAKERS WITH AFFILIATION DETAILS (IF ANY)</b>	N/A
<b>OUTCOMES</b>	<ol style="list-style-type: none"> <li>1. The children had an amusing day full of activities, serving as a break from their regular school life.</li> <li>2. Their curiosities were ignited during the games and the skit served an entertaining as well as educational purpose.</li> <li>3. The refreshment and stationery items will be of use to the children in their school work.</li> </ol>

**PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):**

1 Notice & Letters	2 Number of Participants & Name of Participants  ✓	3 Video clip	4 Photos  ✓	5 Feedback Form & analysis
6 News clip with details	7 Sample Copy of the Certificate  ✓	8 Posters/ Invites	9 Event report Attested by Event Coordinator & IQAC Coordinator  ✓	10 Any other document

IQAC Document No: IQAC/SVC/2023-2024/NSS/25	Criterion No: I, II & VII
Departmental file no: NSS/2023-2024/NSSSOC/25	IQAC file No: SVC/2023-24

NAME OF TEACHER & SIGNATURE	NAME OF HEAD/ COMMITTEE INCHARGE & SIGNATURE	IQAC COORDINATOR (SEAL & SIGNATURE)
Dr. Jitendra V. Kalra	Dr. Jitendra V. Kalra	Prof. Swarn Singh

For Reference

Criterion I	Curricular Aspects (planning & Implementation)	Criterion V	Student Support & Progression
Criterion II	Teaching Learning & Evaluation	Criterion VI	Governance
Criterion III	Research, Innovations & Extension	Criterion VII	Institutional Values & Best Practices
Criterion IV	Learning Resources and Infrastructure		

REPORT

The visit to Don Bosco Ashalayam was a fulfilling and impactful experience for both the children and the volunteers. NSS volunteers organized several activities aimed at both education and entertainment including ice-breaker games, quizzes, a movie screening as well as a skit on freedom fighters of the country to educate and motivate the students in an engaging manner. The objectives of providing emotional support, donating essential stationery items including books, crayons, notebooks, etc., and partaking in educational activities were successfully met. In collaboration with ARJEE foundation, refreshments were also distributed to the students towards the end of the visit. The visit not only brought joy and companionship to the children but also highlighted the ongoing needs of the orphanage. The volunteers are committed to maintaining this relationship and exploring opportunities for continued support in the future.





**PERMISSION FOR ORGANIZATION OF EVENTS**

NOTE: 1. Please ensure that the completion certificate of the event is physically signed by the Convener of the event, IQAC Coordinator and Principal after the event report is made.  
 2. Please ensure a pre booking of the venue before getting the permission letter signed.  
 3. A copy of this duly filled form signed by the TIC/ Convener and Principal shall be submitted to ICT, Caretaker, IQAC Coordinator, Dr. Arpita Kaul for commerce, NSS, NCC, Placement and Sports events, Dr. Neelesh for humanities events, Dr. P. Jayaraj for sciences events.(mails mentioned in SOP)

**EVENT DETAILS**

1. Name of the Department/Society /Association: *National Service Scheme*
2. Name of the TIC/Convenor (if any): Prof./Dr./Mr./Ms. *Jitendra V. Kalia*
3. Nature of Event: Seminar/Conference/Symposium/Workshop/FDP/Public or community outreach/ skill enhancement/others..... *Orphanage Visit*
4. Participants: *Student-centric /Faculty/Both*
5. Event Type: *Offline/Online/Hybrid; Indoor/Outdoor*
6. Collaborating Agency /Organization: *Don Bosco Ashalayam, Palam Extension*
7. Proposed Title of the Event: *Orphanage Visit and distribution drive*
8. Tentative List of Speakers with affiliations: .....
9. Date, Time from to : *2<sup>nd</sup> March (10AM to 1PM)*
10. Financial Assistance/ Funding received (if any) .....
11. Proposed Budget (please attach details in a separate enclosure): .....
12. Faculty responsible for Geo Tagged Pictures *Photography and Videography Team*
13. Faculty responsible for Event Report *Research and Content Team*
14. ICT support required, if any (ICT Lab, Laptop, LCD projector)
15. Caretaker support required (tables, chairs, public addressing system, sanitation, manpower assistance)
16. Room requirement (Seminar/ any other) .....

*Jitendra V. Kalia*  
 Name & Signature of TIC/Convenor

*[Signature]*  
 Signature of Principal

*05/03/24*  
 Date:

Date:



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## **CERTIFICATE**

This is to certify that the Donation Drive at Orphanage by Project Pustak was successfully conducted on 08.02.2024 from 10:30 am to 1:00 pm by National Service Scheme in the Offline mode and its event report has been submitted to IQAC for records.

Event In-Charge

IQAC Coordinator

Coordinator, IQAC  
Sri Venkateswara College  
(University of Delhi)  
Dhaura Kuan, New Delhi-110021

Principal

PRINCIPAL (Acting)  
Sri Venkateswara College  
(University of Delhi)  
Dhaura Kuan, New Delhi-110021

## ATTENDANCE

NAME	HOURS
Harshit	8
Tanya	9
Vaishnavi	7
Ansh	5
Chhanak	4
Mahima	5
Vipra	5
Aryan Jaiswal	5
Samiksha	3
Sagar	5
Nishtha	6
Sachin	2
Srijan	2
Pushpanjali	2

## PHOTOS